



WVNET Distance Learning Coronavirus Planning Document:

Recommendations for putting content from F2F courses online:

WVNET has the resources to accommodate your additional courses without added cost if you wish to go completely online. (Please note: Course sizes should be 60MB or less.)

- Avoid copying course content if possible. Use export/import or add content manually
- Use weblinks when possible, in addition to linking from OneDrive or Google Drive
- Find additional resources on [Blackboard Learn's Help for Instructors](#) and Blackboard's [YouTube Channel](#)
- Ask for help. WVNET's Help Desk and Distance Learning team remain available to answer your questions.

Free tools for online teaching and collaboration:

- [Practical Advice for instructors temporarily teaching online](#)
- [Zoom](#) web conferencing tool (This can be added to your course as a Web Link)
- Office 365 tools, including Skype (please see below for more information)
- [Google Apps](#) including [Hangouts](#)
- [Snagit](#) screen capture tool

WVNET Resources:

- Instructor course in Blackboard. Contact Harmony Garletts at hgarletts@staff.wvnet.edu for enrollment
- Medial Streaming Server (under Mashups in text editor)

- [SoftChalk](#) – Content creation tool – this is a paid tool available to institutions at a pro-rated cost.
- 24/7 Help Desk – 304-293-5192 x248.

Blackboard Basics Webinars:

WVNET's Distance Learning team will be holding webinars next week for users who need assistance putting course content in Blackboard.

March 16, 2020:

9:00AM - 10:00AM Meeting link:

<https://wvnet.webex.com/wvnet/j.php?MTID=me9517cc2b7179ba404a64c308feefa03>

Meeting number: 738 090 946

Password: COVID-19

1:00PM - 2:00PM Meeting link:

<https://wvnet.webex.com/wvnet/j.php?MTID=mbeafce631d6c3970fd02bac79a1b2bc2>

Meeting number: 734 748 523

Password: COVID-19

March 17, 2020 9:00AM - 10:00AM

Meeting link:

<https://wvnet.webex.com/wvnet/j.php?MTID=mc4068e2f9ce5c4353536db82439d6c50>

Meeting number: 735 735 988

Password: COVID-19

1:00PM - 2:00PM

Meeting link:

<https://wvnet.webex.com/wvnet/j.php?MTID=m1e995ddf639af973639e433ad2e28022>

Meeting number: 736 799 901

Password: COVID-19

Office 365 Classroom Tools

In addition to the standard Office Tools, Word, PowerPoint, and Excel, 365 has several tools for the classroom.

Classroom Notebook

Organize classroom space and room for students to work together. Click [here](#) to learn more.

Sway

Create visually striking newsletters, presentations, and documentation in minutes.

Planner

Capture tasks, update progress, continue conversations and more with the Planner mobile app on iPhone and Android.

Whiteboard

Easy to use interactive, collaborative whiteboard that can be used and shared with students.

Forms

Allows you to create documents, polls, quizzes and surveys.

Login to your Office 365 to see all of tools available to you. Office 365 is fully online and allows multiple opportunities for sharing.