

**New River Community and Technical College
Auto Attendant Phone System**

MAIN COLLEGE NUMBER

The following information depicts the options available to you when you call the College's main phone number (304-929-5450).

What you'll hear when you dial 304-929-5450:

Thank you for calling New River Community and Technical College. Please choose from among the following 8 options:

1. Press 1 for **Financial Aid**.
2. Press 2 for the **Business Office**.
3. Press 3 for **Admissions**.
4. Press 4 for the **Registrar's Office**.
5. Press 5 for the **Greenbrier Valley Campus and Area Locations**.
6. Press 6 for the **Mercer County Campus**.
7. Press 7 for the **Nicholas County Campus and Area Locations**.
8. Press 8 for the **Raleigh County Campus, Area Locations, and Central Administration**.

Where the options will take a user:

Auto Attendant Option

Phone Number - Person

1. Financial Aid	<i>304-929-5017 — Autumn Kenney</i>
2. Business Office	<i>304-929-5448 — Extra Help (forwarded to 6732)</i>
3. Admissions	<i>304-883-2437 — Martha Baisden</i>
4. Registrar's Office	<i>304-929-5032 — Extra Help, Karen, and Tonya</i>
5. Greenbrier Valley Campus and Area Locations	<i>304-647-6560 — Front Desk</i>
6. Mercer County Campus	<i>304-425-5858 — Extra Help, Gene, and Elizabeth</i>
7. Nicholas County Campus and Area Locations	<i>304-872-1236 — NCC Call Tree (with press 1, 2, 3, 4, and 0)</i>
8. Raleigh County Campus, Area Locations, and Central Administration	<i>304-929-6734 — Kelly Taber</i>

TOLL-FREE NUMBER

When callers dial the toll-free number (866-349-3739) the following phones are configured to ring (The Toll-Free Line Group = 5013):

Toll Free Line Group

- 5445 – Tamara Rahal (RCC)
- 6560 – Main Line (GVC)
- 5858 – Main Line (MCC)
- 2013 – Rita Holcomb (MCC)
- 1237 – Main Line (NCC)
- 6734 – Kelly Taber (RCC)
- 2017 – Elizabeth Martin (MCC)