

Ellucian Super User Group
October 9, 2015
Summary of Meeting

Those present were: Dara Fann, David Ayersman, Patricia Harmon, Donna Lewis, Karen Sparks, Amanda Baker, Maxine Willis, Twana Jackson, Jim Fedders, Shamil Walton, and Jason Garris

Member not present were: Lora Hazelwood, Larry Barnhill, Cindy Dalton, Tracy Evans, Brigitte Neil, Jessica Porter, Myrna Thomas, Lisa Matherly, Tonya Webb, and Coy Borders

1. The newly approved committee assignments were reviewed and no comments were made regarding the assignments.
2. Regarding user access control and PII (Personally Identifiable Information), Karen Sparks mentioned that Heather Peters does not need access to SSN or Birthdate Information. Heather will be our first test.
3. The recent Oracle 12c upgrade made modifications to the security rules, thus creating a need for reconfiguration of FGAC. The Steering Committee will inform the Cabinet of this and will ask for supervisor participation with the Super User Group to identify accounts that can be modified to limit access to PII.
4. Dara provided an update on the BANNER mobile Application with a brief discussion detailing its functionality and how to obtain the application.
5. The attendance tracking project is in the beta testing stage with a projected Go Live! Term of Spring 2016. Faculty members are being trained this week and training will be offered again during Convocation (beginning of term training event).
6. The Ellucian Work order projects were discussed.
 - a. It was agreed that Heike will utilize Annette Dick at WVNET for the **Accounts Receivable** training and review. This service is offered free of charge. It is scheduled for Nov. 4th-5th and will include IT.
 - b. The **Data governance** project will be led by Dara Fann and a working group will be developed to utilize available online training sources free of charge.
 - c. It was agreed that the **data standards consulting** project should proceed as defined (a copy of the work order for that project is available).
 - d. Review of the **DOL Grant Objectives** indicate that our advertised Banner position should be eliminated and Action plan objectives completed with the funding.
 - e. It was recommended that additional vendors be researched to determine best fit for a document management solution. Dara will be contacting Ellucian, Komax, Ricoh, and Paperwise to obtain more information and schedule demonstration of these solutions.