

Warnings and Milestones

The table below is comprised of **Warnings** (negative events) and **Milestones** (positive events) that are tallied to create the students overall severity point score. A warning 's name is typically a short description of what the warning is and can be up to 30 characters long, while the severity is a number ranging from -100 to 0 for a milestone or 0 to 10 for a warning. Listed below are a few examples of different severity levels and the typical warning that would be at this level:

Typically 7 is something devastating to the student, like when their financial aid gets rejected.

A severity of 5 might be when they dropped a class or an instructor concern.

A severity of 2 might be when the student is a first generation college student.

And a severity of 1 might be when the student is absent from one class.

A -100 might be entered for "Proactive Meeting With Student" where the student has accumulated many risks but met with a counselor and is in a great place.

Warning	Severity Points	Is Student Notified?	Email and/or Text?	Student Success Center Notified?	Who Can Assign?	Who Can View?
Absent	2	Yes	Email and text	No	Instructor	Advisor
Dropped Course	5	Yes	Email	Yes	Administration	Advisor, Financial Aid
Missed Assignment	2	Yes	Email	No	Instructor	Advisor
Failing Grade on Exam	1	Yes	Email	No	Instructor	Advisor
Missed Exam	3	Yes	Email and text	No	Instructor	Advisor
Instructor Concern	2	No	n/a	Yes	Instructor	Advisor
Midterm Grade is Below Passing	1	Yes	Email and text	Yes	Instructor	Advisor, Financial Aid
No Activity in LMS in 2 Weeks	3	Yes	Email and text	Yes	Instructor and Blackboard Auto	Advisor

Milestones	Severity Points	Is Student Notified?	Email and/or Text?	Student Service Depts Notified?	Who Can Assign?	Who Can View?
Completed Gen. Eds.	-5	Yes	Email	Yes	Administration	Advisor
Attended Tutoring	-1	Yes	Email	Yes	Tutoring Dept	Advisor
Positive Attendance	-2	Yes	Email	Yes	Instructor	Advisor