

# New River Community and Technical College Equipment Loan Form

**Date Modified:**

Category:

Vendor:

Model/Version:

Borrower:

CPU Speed in Ghz:

RAM in MB:

Disk Space in GB:

Tag Number:

Description:

Serial #:

PC Name:

Inventory ID:

Location/Room:

Date to Borrow:

Date to Return:

By signing below I agree to be responsible for the equipment being loaned to me. If it is damaged, lost, or stolen during the time I have borrowed it, I will be personally responsible for costs associated with repairing or replacing it. I understand that the equipment will remain the property of Qatar Foundation and Virginia Commonwealth University in Qatar and that it must be returned when I am finished with it or when a request is made of me to return it.

Signature

Date

Inventory Agent: