# How to Create a Group Policy to Delete Old User Accounts

## Step 1

Search "Edit Group Policy" in your search bar.

#### Step 2

Select Administrative Templates under Computer Configuration



### Step 3

Select System in the right pane

Local Group Policy Editor			_	×
File Action View Help	7			
<ul> <li>Local Computer Policy</li> <li>Computer Configuration</li> <li>Software Settings</li> <li>Windows Settings</li> <li>Administrative Temple</li> <li>User Configuration</li> </ul>	Administrative Templates System Description: Allows configuration of various system component settings.	Setting Control Panel Network Printers Server Start Menu and Taskbar System Windows Components All Settings		
< >>	Extended Standard	٢		>

#### Step 4

## Select "User Profiles"



## Step 5

Select "Delete user profile older than a specified number of days on system restart"



#### Step 6

Select policy setting

#### Step 7

Enable the policy and change the days desired. Then click Apply.

Delete user profiles older than a specified number of days on system restart – D							×
Delete user profiles older than a specified number of days on system restart Previous Setting Next Setting							
<ul> <li>Not <u>C</u>onfigured</li> <li><u>E</u>nabled</li> <li><u>D</u>isabled</li> </ul>	Comment:						
	Supported on:	n: At least Windows Vista				$\hat{\mathbf{v}}$	
Options:			Help:				
Delete user profiles old	der than (days)		This policy setting allows delete user profiles on sy within a specified numbe as 24 hours after a specifi If you enable this policy s automatically delete on t on the computer that hav number of days. If you disable or do not c Service will not automatic system restart.	an administrator to stem restart that hav er of days. Note: One ic user profile was ac setting, the User Prof he next system resta ve not been used wit onfigure this policy s cally delete any profi	automatic e not beer day is int cessed. ile Service rt all user hin the sp setting, Us iles on the	ally n used erpreted will profiles ecified ser Profile next	
			[	OK Ca	ncel	<u>A</u> pply	r