

New River Community and Technical College

Equipment Inventory Sheet

The following accessories and cables are included with the equipment you checked out, along with an explanation of why it is included. As per the agreement you signed, you are responsible for the care and safe return of all accessories and cables included as well as the equipment itself! You may keep a copy of this sheet for reference.

Laptops

1 Carrying Case

The carrying case contains the laptop and all accessories and cables listed here. It protects the laptop and makes it easy to carry.

1 USB Mouse

Because many people prefer using a mouse to the touchpad on the laptop there is a mouse included with this laptop. The mouse plugs into a USB port on the laptop, making installation quick and easy.

1 Ethernet Cable

This cable provides a wired Internet connection when a port is available. Because the laptop can also connect to wireless networks (if one is available) the Ethernet cable is optional and you may not need it.

1 AC Adapter

This cable provides power to the laptop. If you use the laptop without the power cable you'll need to monitor your battery level or you may lose some of your data. The computer will be faster when it the AC Adaptor is connected.

Projectors

1 Carrying Case

The carrying case contains the projector and all accessories and cables listed here. The bag protects the projector and makes it easier to carry.

1 AC Power Cable

This cable provides the projector with power from a wall outlet. The projector will not work without this! Also, the projector needs time (5 minutes or so) to cool down after being used. During this time the fan inside the projector will continue to run. When it finishes you may disconnect the AC Power Cable.

1 VGA Cable

This is used to physically connect the projector to a laptop. It has blue connectors at both ends of the cable. You may need to toggle the FN + F4 keys on your laptop to get the video signal to the projector.

1 Instruction Sheet

This sheet contains instructions for connecting the projector to a laptop.