



Videoconferencing Instructor Evaluation Form

Evaluation is a very important step for effective videoconferencing and one that is so easy to overlook. If no evaluation is done, the technology and instruction might not be adapted to better meet the needs of the learners and other videoconferencing participants. Please fill out this simple survey and help us improve!

Instructor(s):	Date of videoconference:				
Title of videoconference:	Length of videoconference:				
Number of viewers:	Number of sites:				
What were the intended outcomes of the videoconference and how well were they achieved? (please attach description if necessary)					
Circle the number that represents your feelings about these questions	Not at all Effective				Very Effective
How effective was the content of the videoconference? (how well was the content delivered)	1	2	3	4	5
How well did the content of the videoconference connect to your curriculum?	1	2	3	4	5
How effective was the videoconference technically, e.g., clear picture, clear sound? (how well the technology worked)	1	2	3	4	5
What did you like about using the technology?	1	2	3	4	5
What were the benefits of using this technology?					
What did you not like about using the technology?					
What would have made the videoconference better?					
What will you do differently the next time?					
General comments?					