

Operating the Interactive Video Network (IVN) in the One-Camera “LifeSize” Remote Controlled Rooms



Scheduled IVN class connections are made automatically by IVN administrators. No dialing or connecting with distant locations should be made by the instructor. If you need a connection made outside the course schedule, please contact Steve Butler (304) 647-6572 or Jason Garris (304) 929-5466.



1. If not already on, start by turning the plasma display on with the remote control for that device.

2. Videoconferencing is controlled with the “LifeSize” system remote control.



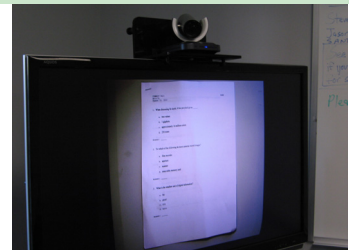
3. At the scheduled time of your IVN class, all connections with distant locations, as well as the image from the camera in your classroom will appear on the plasma display.

4. The system camera can be controlled with the “LifeSize” system remote. The camera can be panned left or right or zoomed in or out using the camera control buttons shown in the image above.



5. For presentation convenience, a Windows PC and document camera are connected to the system. You may select them as a source to send by highlighting the “Start Presentation” icon at the bottom of the screen and pressing OK or pressing the blue Presentation button on the remote.

6. The presentation device (PC or Document Camera) may be selected by pressing the Presentation button on the remote again or highlighting “Presentation Input” on the screen and pressing OK on the remote. Use the source button on the document camera to toggle between presentation devices.



7. Highlighting the “Swap” icon at the bottom of the screen and then pressing OK allows the user to toggle between the different camera and presentation views sent to the distant site.