

SHRM LEARNING SYSTEM CLASS
Morgantown and Beckley
SPRING 2010

The *SHRM Learning System* course is an intensive training program designed to expand your HR knowledge and skills and prepare you for the Professional in Human Resources (PHR®) or Senior Professional in Human Resources (SPHR®) certification exams. It is segmented into learning modules that cover those HR topics that are most relevant to today's HR professional and are tested on the HRCI certification exams.

Module	Session Date
Module 6 Risk Management	Friday, February 5 3:00 – 7:00 PM
Module 1 Strategic Management	Friday, February 12 9:00 AM – 4:00 PM
Module 2 Workforce Planning and Employment	Friday, February 19 1:00 – 5:00 PM Friday, February 26 1:00 – 5:00 PM
Module 3 HR Development	Friday, March 12 1:00 – 5:00 PM Friday, March 19 1:00 – 5:00 PM
Module 4 Total Rewards	Friday, March 26 9:00 AM – 4:00 PM Friday, April 16 1:00 – 5:00 PM
Module 5 Employee and Labor Relations	Friday, April 23 1:00 – 5:00 PM Friday, April 30 1:00 – 5:00 PM
REVIEW Morgantown only	Saturday, May 1 9:00 AM – 1:00 PM
REVIEW Beckley only	Friday, May 7 1:00 – 5:00 PM

Be prepared with West Virginia University's Certification Preparation course. While there is no single course of study that guarantees success on the HRCI exams, the *SHRM Learning System* has effectively helped thousands of individuals prepare for certification and our program consistently beats the national pass rate.



Is This Course Right for You?

The course is designed for:

- HR professionals planning to take the PHR® or SPHR® certification exam
- Certified HR professionals needing recertification credits
- HR practitioners seeking professional development to advance their careers
- Experienced managers who are new to the HR field
- Other mid-level managers pursuing a career change or promotion

Why Become Certified?

- **Recognition:** Earn national recognition for your HR experience, knowledge, and skills.
- **Career:** Through certification preparation, become more effective and valuable in your current HR position or prepare for your next career move.
- **Dedication:** Prove your dedication to HR and desire for career advancement to your employer.
- **Satisfaction:** Gain personal satisfaction and pride in your accomplishments.
- **Community:** Join a community of over 80,000 HR professionals who have earned the PHR/SPHR certification.

Please note that to earn either the PHR or SPHR designation candidates are required to have at least two years of exempt-level experience in the HR field.

If you have any further questions regarding the PHR or SPHR exams, please visit www.hrci.org, call 866-898-4724, or e-mail info@hrci.org.

By attending our course, you will develop new knowledge and skills that will improve your workplace effectiveness immediately. You also get the added benefit of:

- A structured classroom environment that enhances learning and helps you stay on track
- An experienced instructor to explain concepts and apply them to your industry
- Opportunities to network and share real-world experiences with other HR professionals
- Training that's close to home and that qualifies for most employer tuition assistance Programs

Features That Deliver

As part of your tuition, you will receive the internationally recognized *SHRM Learning System*® which includes workbooks, software, and online tools. In addition to classroom benefits, this program offers a variety of study features that reinforce concepts to help you prepare for the certification exam:

- Periodic online updates that cover significant changes in legislation and HR policies
- Comprehensive bank of test questions – *more than 1,600 in all*
- Practice tests that use a format similar to the HRCI exam format
- An interactive case study featuring real-life scenarios to test your ability to apply concepts learned throughout the course
- SPHR Preparation Book to help you take a more strategic approach, applying information across functional areas
- Access to the *SHRM Learning System* Resource Center, featuring HR updates, Webcasts, test-taking tips, related links, and e-flashcards that can be printed or downloaded to a PDA

Quality Instruction

Our instructors are committed to the HR field and bring experience and interaction to help you succeed.

Course Investment: \$1,295 (Includes classroom instruction, *SHRM Learning System* materials, additional handouts, and lunch on February 12 and March 26)

Enroll online at <http://www.be.wvu.edu/execed/index.htm> or contact Lisa Poling at (304) 293-7961 or by email lpoling@mail.wvu.edu